MINUTES
OF THE REGULAR MEETING OF THE
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA,
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY, AUGUST 20, 2025 AT 1:00 PM

PRESENT	Chair Cindy Holladay, Vice-Chair Ted Bain, Director Heather Thomson, Director Barry Crane Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum
Diamond Valley Staff	None
MPE Representatives	Jill Hardy
REGRETS	None

CALL TO ORDER and PRESENTATIONS

Chair Cindy Holladay called the meeting to Order at 1:03 pm.

AGENDA - Addenda and Adoption

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on August 20, 2025

Director Barry Crane that the Commission adopt the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on August 20, 2025, as presented. **WRSSC Res. 2025-74**

MOTION CARRIED

ADOPTION OF MEETING MINUTES

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held May 21, 2025.

Director Heather Thomson that the Commission adopt the Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held May 21, 2025, as presented. **WRSSC Res. 2025-75**

MOTION CARRIED

DELEGATIONS

None Scheduled

ADMINISTRATIVE REPORTS

MPE Report (July and August reports)

Jill Hardy presented the July 16 and August 20, 2025, MPE reports and responded to questions.

Operator's Report

Terry Orum presented the July 16, 2025 Operator's Reports, provided a verbal update and responded to questions.

Secretary/Treasurer Report

Liza Zeer and Verna Staples provided the July 16, 2025, Secretary/Treasurer Report, provided a verbal update and responded to questions.

FINANCIAL REPORTING

No items to discuss

NEW BUSINESS

Town of Diamond Valley Circulation - MDP

Chair Cindy Holladay that the Commission agrees there are no concerns with the circulation of the Town of Diamond Valley Municipal Development Plan and further that there is some land available for future expansion of the Wastewater Treatment System, not accounting for any future regulatory changes.

WRSSC Res. 2025-76

MOTION CARRIED

RFD - Transfer of EPEA Approval

Director Ted Bain that the Commission authorize Chair Cindy Holladay to sign the Consent to Transfer Approval No. 11656-02-00 on behalf of the Westend Regional Sewage Services Commission.

WRSSC Res. 2025-77

MOTION CARRIED

CORRESPONDENCE

Colts Crossing ASP Resubmission - Circulation and Response to Town

NOTICES OF MOTION

None submitted

ROUND TABLE DISCUSSION

CLOSED MEETING

None scheduled

ADJOURNMENT

The meeting was Adjourned by Chair Cindy Holladay at 1:52 pm.

Cindy Holladay, Chair

Verna Staples, Secretary

KR CH