MINUTES
OF THE REGULAR MEETING OF THE
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA,
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY, MAY 21, 2025 AT 1:00 PM

PRESENT	Chair Cindy Holladay, Vice-Chair Ted Bain, Director Heather Thomson, Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum
Diamond Valley Staff	CAO Adam Davey, Manager of Civic Operations Craig Beaton
MPE Representatives	Jill Hardy
REGRETS	Director Barry Crane

CALL TO ORDER and PRESENTATIONS

Chair Cindy Holladay called the meeting to Order at 1:00 pm.

AGENDA - Addenda and Adoption

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on May 21, 2025.

Moved by Vice Chair Ted Bain that the Commission adopt the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on May 21, 2025, as presented. **WRSSC Res. 2025-70**

MOTION CARRIED

ADOPTION OF MEETING MINUTES

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held March 19, 2025.

Moved by Director Heather Thomson that the Commission adopt the Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held March 19, 2025, as presented. **WRSSC Res. 2025-71**

MOTION CARRIED

DELEGATIONS

None scheduled

ADMINISTRATIVE REPORTS

MPE Report

Jill Hardy presented the MPE report and responded to questions.

Moved by Director Heather Thomson that the Commission plan a ribbon-cutting ceremony for the Lagoon Upgrade in September, 2025. **WRSSC Res. 2025-72**

MOTION CARRIED

Operator's Report

Terry Orum presented the Operator's Report and responded to questions.

Secretary/Treasurer Report

Liza Zeer and Verna Staples presented the Secretary/Treasurer Report and responded to questions.

FINANCIAL REPORTING

Quarterly Financial Reports

Liza Zeer presented the Financial Reports to April 30, 2025 and responded to questions.

NEW BUSINESS

Town of Diamond Valley - Road Closure Application 155-2024RC

Moved by Director Heather Thomson that the Commission authorize Chair Cindy Holladay to sign the Approval for the Town of Diamond Valley to proceed with the Application No. 155-2024RC, Proposed Road Cancellation and Closure for sale a +/- 0.287 hectare portion of 3 Ave NW. **WRSSC Res. 2025-73**

MOTION CARRIED

CORRESPONDENCE

The following items of Correspondence were reviewed and discussed as required:

Colts Crossing ASP Circulation (ToDV file 21-01ASP) and MPE response

507 Sunset Blvd Circulation (response provided to Town)

Confirmation of AMWWP Grant Funding

NOTICES OF MOTION

None submitted

ROUND TABLE DISCUSSION

It was generally agreed to maintain the regular meeting schedule throughout the summer, calling any Special Meetings if required. The July 16, 2025 regular meeting will be held at 10:00 am rather than the usual 1:00 pm start time.

CLOSED MEETING

None scheduled

ADJOURNMENT

The meeting was Adjourned by Chair Cindy Holladay at 1:43 pm.

Cindy Holladay, Chair

Verna Staples, Secretary

CH