

WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF BLACK DIAMOND COUNCIL CHAMBERS, TOWN OFFICE
ON WEDNESDAY, MAY 26, 2021 AT 02:00 PM

***During the pandemic, and with the recent Public Health Orders,
the Public is required to attend the meeting remotely
from a computer, tablet or smartphone***

<https://global.gotomeeting.com/join/797404477>

or dial in using your phone:

Canada: [+1 \(647\) 497-9391](tel:+16474979391) use Access Code: 797-404-477

**Charges may apply based on your calling plan*

Commission members may attend meetings virtually at their discretion

PRESENT

(In Council Chambers, unless otherwise noted)

Chair Ted Bain, Vice-Chair Garry Raab, Member John Waring, Member Brian Marconi (attended virtually), Public Works Manager Tom Dougall, Treasurer Liza Zeer, Secretary Garity Stanley

PRESENTERS

MPE Kim Schurtz, Nexom Damian Kruk

REGRETS

None

Call to Order and Presentations

Chair Bain called the meeting to Order at 2:00 pm.

Agenda - Addenda and Adoption

Moved by Member John Waring that the Commission agree to adopt the Agenda, as amended by the addition of:

Res. 2021-26

- 7.5 Turner Valley Lift Station Pump Replacement
- 7.6 Emergency Response Plan - Annual Drills and Reports
- 7.7 DP 21-32 - Notice to Affected Agency or Area Landowner.

MOTION CARRIED

Adoption of Minutes

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held April 27, 2021.

Moved by Vice-Chair Garry Raab that the Commission approve the minutes of April 27, 2021, as presented.

Res. 2021-27

MOTION CARRIED



Delegations

Delegation Presentations

None scheduled

Delegation Decisions

As required

Administrative Reports

MPE's Report Update

Kim Schurtz - Update

Moved by Member John Waring that the Commission accept
MPE's Report for information purposes.

Res. 2021-28

MOTION CARRIED

Recess/Reconvene

Chair Bain declared a Recess at 3:25 pm for five (5) minutes.

The meeting was Reconvened at 3:31 pm.

Operator's Report

Tom Dougall - Report

Secretary/Treasurer Report

WRSSC Administration Report

Moved by Member Brian Marconi that the Commission accept the
Operator's and Secretary/Treasurer's report for information
purposes.

Res. 2021-29

MOTION CARRIED

Financial

Accounts Payable

Accounts Payable - April 2021

Moved by Member Brian Marconi that the Commission accept the
Accounts Payable List for April 2021 for information purposes.

Res. 2021-30

MOTION CARRIED

Cheque Log

Cheque Log - April 2021

Moved by Vice-Chair Garry Raab that the Commission agree to accept the Cheque Log for April 2021 for information purposes.

Res. 2021-31

MOTION CARRIED

Balance Sheet and Income Statement

Balance Sheet as of May 19, 2021

Income Statement as of May 19, 2021

Moved by Member John Waring that the Commission agree to accept the Balance Sheet and Income Statement as of May 19, 2021 for information purposes.

Res. 2021-32

MOTION CARRIED

Project Summary

Project Summary as of May 19, 2021

Moved by Member John Waring that the Commission agree to accept the Project Summary as of May 19, 2021 for information purposes.

Res. 2021-33

MOTION CARRIED

Action Items

Lagoon Upgrade Project Design Basis Memorandum

Moved by Member Brian Marconi that the Commission agree to adopt the Lagoon Upgrade Project Design Basis Memorandum developed by MPE Engineering Ltd. for the Lagoon Upgrade.

Res. 2021-34

MOTION CARRIED

Moved by Vice-Chair Garry Raab that the Commission agree to authorize use of the Aerzen Blowers as per Nexom's suggestion for the Lagoon Upgrade.

Res. 2021-35

MOTION CARRIED

Fortis Third-Party Authorization Form

Moved by Vice-Chair Garry Raab that the Commission agree to authorize the signing of the Fortis Third-Party Authorization Form for MPE Engineering Ltd. to be able to consult with Fortis on behalf of the WRSSC for the Lagoon Upgrade.

Res. 2021-36

MOTION CARRIED



Debenture - Lagoon Upgrade Project

Moved by Vice-Chair Garry Raab that the Commission agree to accept the debenture information for information purposes.

Res. 2021-37

MOTION CARRIED

ATB Banking Options

Moved by Vice-Chair Garry Raab that the Commission agree to direct the Treasurer to move \$1,000,000.00 into a best term option not to exceed one (1) year and move a sizeable portion into a T-Bill high interest savings account.

Res. 2021-38

MOTION CARRIED

Turner Valley Lift Station Pump Replacement

Moved by Member John Waring that the Commission agree to authorize the purchase of a new pump for the Turner Valley Lift Station at a cost no to exceed \$10,000.00 plus applicable taxes.

Res. 2021-39

MOTION CARRIED

Emergency Response Plan - Annual Drills and Reports

Moved by Member John Waring that the Commission agree to accept the Town of Black Diamond Internal Emergency Response Plan.

Res. 2021-40

MOTION CARRIED

DP 21-31 Veterinary Services Clinic

Moved by Member John Waring that the Commission request that Administration send the Town of Black Diamond, Planning and Development Officer, a letter expressing possible concern of over strength sewage for DP 21-32.

Res. 2021-41

MOTION CARRIED

Correspondence and Information

Correspondence and Information

No items to discuss

Correspondence Decisions

As required



Notices of Motion

None submitted

Closed Session (In-Camera)

None scheduled

Adjournment

As there was no further business, the meeting was Adjourned at 4:40 pm.



Chair, Ted Bain



Secretary, Garity Stanley

