

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION
REGULAR MEETING**

**IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS
ON WEDNESDAY, MARCH 22, 2023 AT 01:00 PM**

PRESENT

(In Council Chambers, unless
otherwise noted)

Chair Barry Crane, Director at Large Ted Bain and Director at Large John Waring,
Alternate Director Veronica Kloiber (*attended electronically*)

Operator Terry Orum;
Treasurer Liza Zeer; Secretary Verna Staples

CAO Shawn Patience; Corporate Services and Finance Manager Corinne
Middleton; Operations, Utilities and Parks Manager Craig Beaton (*arrived at 1:47 pm*)

MPE: Kim Schurtz and Ryan Fitzsimmons

REGRETS

Vice-Chair Cindy Holladay and Director Heather Thomson

Call to Order and Presentations

Chair Barry Crane called the meeting to Order at 1:03 pm.

Agenda - Addenda and Adoption

Moved by Director Ted Bain that the Commission adopt the
Agenda, as presented.

**WRSSC Res.
2023-65**

MOTION CARRIED

Adoption of Minutes

**Minutes of the Regular Meeting of Westend Regional Sewage Services
Commission held February 22, 2023**

Moved by Alternate Director Veronica Kloiber that the
Commission adopt the Minutes of the Regular Meeting of
Westend Regional Sewage Services Commission, held February
22, 2023, as presented.

**WRSSC Res.
2023-66**

MOTION CARRIED



Minutes of the Special Meeting of Westend Regional Sewage Services Commission held February 27, 2023

Moved by Director Ted Bain that the Commission adopt the Minutes of the Special Meeting of Westend Regional Sewage Services Commission, held February 27, 2023, as presented.

**WRSSC Res.
2023-67**

MOTION CARRIED

Minutes of the Special Meeting of Westend Regional Sewage Services Commission held March 1, 2023 (9:00 am)

Moved by Director John Waring that the Commission adopt the Minutes of the Special Meeting of Westend Regional Sewage Services Commission, held March 1, 2023 (9:00 am), as presented.

**WRSSC Res.
2023-68**

MOTION CARRIED

Minutes of the Special Meeting of Westend Regional Sewage Services Commission held March 1, 2023 (3:00 pm)

Moved by Chair Barry Crane that the Commission adopt the Minutes of the Special Meeting of Westend Regional Sewage Services Commission, held March 1, 2023 (3:00 pm), as presented.

**WRSSC Res.
2023-69**

MOTION CARRIED

Delegations

Delegation Presentations

- **Avail CPA to present the 2022 Audited Financial Statements**

Darren Adamson of Avail CPA attended electronically to present the 2022 Audited Financial Statements and answer questions.

Moved by Director John Waring that the Commission direct Administration to move \$56,334.00 from Debenture Reserve to Operating Reserve.

**WRSSC Res.
2023-70**

MOTION CARRIED

Moved by Director John Waring that the Commission adopt the 2022 Audited Financial Statements, as amended.

**WRSSC Res.
2023-71**

MOTION CARRIED

Administrative Reports

It was generally agreed to re-order the agenda to discuss Item 7.2 at this time, followed by Items 5.2, 5.3 and 5.1 in that order, before returning to the order of business as adopted.

Alternative to Bioxide

Moved by Director John Waring that the Commission accept the Alternative to Bioxide report for information.

**WRSSC Res.
2023-72**

MOTION CARRIED

Operator's Report

Moved by Chair Barry Crane that the Commission accept the Operator's Report for information purposes.

**WRSSC Res.
2023-73**

MOTION CARRIED

Moved by Director Ted Bain that the Commission request a report from Administration on the feasibility of a commercial wastewater disposal facility, to be presented at the April 26, 2023 Regular Meeting.

**WRSSC Res.
2023-74**

MOTION CARRIED

Secretary/Treasurer Report

Moved by Director Ted Bain that the Commission accept the Secretary/Treasurer Report for information.

**WRSSC Res.
2023-75**

MOTION CARRIED

MPE's Report Update

Moved by Director John Waring that the Commission accept MPE's Report for information purposes.

**WRSSC Res.
2023-76**

MOTION CARRIED

Financial

Financial Reports

- *Quarterly reports will be presented at the meeting following the end of each quarter.*

New Business

EPEA and Water Act Approvals

Moved by Alternate Director Veronica Kloiber that the Commission accept the EPEA and Water Act Approvals for information.

**WRSSC Res.
2023-77**

MOTION CARRIED

Notices of Motion

None submitted

Round Table Discussion

No items for discussion

Recess / Reconvene

Chair Barry Crane declared a Recess at 2:18 pm.
Operator Terry Orum left the meeting at 2:18 pm.
The meeting was Reconvened at 2:30 pm by Chair Barry Crane.

Closed Session (In-Camera)

Lagoon Project - FOIP 24, 25, 27

Moved by Director John Waring that the Commission move into a Closed Session at 2:30 pm to discuss the Lagoon Upgrade Project in accordance with sections 24, 25 and 27 of the *Freedom of Information and Protection of Privacy Act*.

**WRSSC Res.
2023-78**

MOTION CARRIED

Present for the Closed Session:

- Chair Barry Crane, Directors Ted Bain and John Waring and Alternate Director Veronica Kloiber (attended electronically).
- Treasurer Liza Zeer; Secretary Verna Staples
- MPE representatives Kim Schurtz and Ryan Fitzsimmons
- CAO Shawn Patience (left the meeting at 2:49 pm); Corporate Services and Finance Manager Corinne Middleton; Operations, Utilities and Parks Manager Craig Beaton

At 2:52 pm, Planning and Development Manager (Town of Diamond Valley) joined the Closed Session meeting at the request of the Board.

Moved by Director John Waring that the Commission revert to an Open Meeting at 3:37 pm.

**WRSSC Res.
2023-79**

MOTION CARRIED



Moved by Chair Barry Crane that the Commission direct Administration to work with the Town of Diamond Valley Planning & Development Manager to research the legal options available, as discussed during the Closed Session of the meeting.

**WRSSC Res.
2023-80**

MOTION CARRIED

Adjournment

The meeting was Adjourned at 3:39 pm.



Barry Crane, Chair



Verna Staples, Secretary

