

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION
REGULAR MEETING
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS
ON WEDNESDAY, JUNE 28, 2023 AT 09:30 AM**

PRESENT

(In Council Chambers, unless otherwise noted)

Chair Barry Crane, Director Heather Thomson, Director at Large Ted Bain and Director at Large John Waring

Operator Terry Orum; Operations, Utilities and Parks Manager Craig Beaton; Treasurer Liza Zeer; Secretary Verna Staples

CAO Corinne Middleton

MPE: Kim Schurtz and Ashwin Kamalesh

REGRETS

Vice-Chair Cindy Holladay

Call to Order and Presentations

Chair Barry Crane called the meeting to Order at 9:33 a.m.

Agenda - Addenda and Adoption

Moved by John Waring that the Commission adopt the Agenda as presented.

**WRSSC Res.
2023-106**

MOTION CARRIED

Adoption of Minutes

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held May 24, 2023

Moved by Director Heather Thomson that the Commission adopt the Minutes of May 24, 2023, as presented.

**WRSSC Res.
2023-107**

MOTION CARRIED

Delegations

**Delegation Presentations
*None scheduled***



Delegation Decisions

None required

Administrative Reports

MPE's Report Update

Moved by Director Ted Bain that the Commission accept MPE's Report for information purposes.

**WRSSC Res.
2023-108**

MOTION CARRIED

Operator's Report

Moved by Director John Waring that the Commission accept the Operator's Report for information purposes.

**WRSSC Res.
2023-109**

MOTION CARRIED

Secretary/Treasurer Report

Moved by Director Heather Thomson that the Commission accept the Secretary/Treasurer Report for information.

**WRSSC Res.
2023-110**

MOTION CARRIED

Financial

Financial Reports

- *Quarterly reports will be presented at the meeting following the end of each quarter.*

New Business

Summer Meeting Schedule

Moved by Director Heather Thomson that the Commission request to notify the public that the July and August 2023 meetings will be cancelled, and Special Meetings will be called if needed.

**WRSSC Res.
2023-111**

MOTION CARRIED

Notices of Motion

None submitted

Round Table Discussion

Discussion items included:

- Operator - Level 2 or 3
- Community Garden

Closed Session (In-Camera)

Lagoon Project Update - FOIP 25(1)(c)

Moved by Director John Waring that the Commission move into a Closed Session at 10:14 a.m. to discuss matters relating to the Lagoon Project, in accordance with the *Freedom of Information and Protection of Privacy Act*, section 25(1)(c).

**WRSSC Res.
2023-112**

MOTION CARRIED

Moved by Chair Barry Crane that the Commission revert to an Open meeting at 10:16 a.m.

**WRSSC Res.
2023-113**

MOTION CARRIED

Adjournment

The meeting was Adjourned by Chair Barry Crane at 10:16 a.m.



Barry Crane, Chair



Verna Staples, Secretary

