

WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF BLACK DIAMOND COUNCIL CHAMBERS
ON WEDNESDAY, JUNE 22, 2022 AT 1:00 PM

PRESENT

(In Council Chambers, unless otherwise noted)

Chair John Waring, Vice-Chair Ted Bain, Directors Garry Raab and Heather Thomson (*arrived at 1:16 pm*)
Public Works Manager Tom Dougall, Treasurer Liza Zeer, Secretary Verna Staples

MPE: Kim Schurtz and Ryan Fitzsimmons

REGRETS

None

Call to Order and Presentations

The meeting was called to Order at 1:06 pm by Chair John Waring.

Agenda - Addenda and Adoption

Moved by Vice-Chair Ted Bain that the Commission agree to adopt the Agenda, as amended by the addition of Item 5.4 IT and Website.

Res. 2022-109

MOTION CARRIED

Adoption of Minutes

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held May 25, 2022

Moved by Director Garry Raab that the Commission agree to adopt the Minutes of the Regular Meeting of the Westend Regional Sewage Services Commission held May 25, 2022, as presented.

Res. 2022-110

MOTION CARRIED

Minutes of the Special meeting of the Westend Regional Sewage Services Commission held June 8, 2022

Moved by Vice-Chair Ted Bain that the Commission agree to adopt the Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held June 8, 2022, as presented.

Res. 2022-111

MOTION CARRIED

Minutes of the Special meeting of the Westend Regional Sewage Services Commission held June 15, 2022

Moved by Chair John Waring that the Commission agree to adopt the Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held June 15, 2022, as presented. **Res. 2022-112**
MOTION CARRIED

Delegations

Delegation Presentations

None scheduled

Delegation Decisions

None required

Administrative Reports

MPE's Report Update

Moved by Director Garry Raab that the Commission agree to accept MPE's Report for information purposes. **Res. 2022-113**
MOTION CARRIED

Operator's Report

Tom Dougall provided a verbal update on; the Actizyme program, blower building, cattle status, and brush-cutting in lagoon area.

Moved by Vice-Chair Ted Bain that the Commission agree to accept the verbal Operator's Report for information purposes. **Res. 2022-114**
MOTION CARRIED

Secretary/Treasurer Report

Moved by Director Heather Thomson that the Commission agree to accept the Secretary/Treasurer Report for information. **Res. 2022-115**
MOTION CARRIED

IT and Website

Moved by Director Heather Thomson that the Commission agree to direct Administration to contact Telus and terminate hosting of the Westend Regional Sewage Services Commission website, which is unable to be updated, and further agree that **Res. 2022-116**

Administration will build the necessary information onto the Town of Black Diamond website, and request that the Town of Turner Valley provide a link to that page on their website.

MOTION CARRIED

Moved by Vice-Chair Ted Bain that the Commission agree to direct Administration to prepare an amendment to Bylaw 2021-01 to continue with electronic meetings in accordance with the *Municipal Government Act*.

Res. 2022-117

MOTION CARRIED

Financial

Financial Reports

- **Accounts Payable**
- **Cheque Log**
- **Balance Sheet and Income Statement**

Moved by Director Garry Raab that the Commission agree to accept the Financial Reports for information purposes.

Res. 2022-118

MOTION CARRIED

New Business

Correspondence and Information

- **Minister of Municipal Affairs- Letter to Residents**

Moved by Vice-Chair Ted Bain that the Commission agree to accept the Correspondence and Information for information purposes.

Res. 2022-119

MOTION CARRIED

Town of Turner Valley Planning Circulation

Moved by Chair John Waring that the Commission agree to request that Administration respond to the circulation stating that there are no comments at this time, however, the Commission requests to be circulated at the Development Permit stage.

Res. 2022-120

MOTION CARRIED

Request for Budget Reallocation

Moved by Director Garry Raab that the Commission agree to transfer funds in the amount of \$68,230.00, from capital reserves to facility repair to pay for the Main Lift Station upgrades.

Res. 2022-121

MOTION CARRIED

Notices of Motion

None submitted

Round Table Discussion

No items to discuss

Closed Session (In-Camera)

Lagoon Project Update - FOIP 25(1)(c)

Moved by Director Heather Thomson that the Commission agree to move into Closed Session at 1:43 pm to discuss Lagoon Project Updates held in confidence - FOIP 25(1) **Res. 2022-122**

MOTION CARRIED

Moved by Vice-Chair Ted Bain that the Commission agree to revert to an Open meeting at 3:05 pm. **Res. 2022-123**

MOTION CARRIED

Adjournment

As there was no further business to discuss, the meeting was Adjourned at 3:06 pm by Chair John Waring.



John Waring, Chair



Verna Staples, Secretary