

WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF BLACK DIAMOND COUNCIL CHAMBERS, TOWN OFFICE
ON TUESDAY, JUNE 22, 2021 AT 02:00 PM

*During the pandemic, and with the recent Public Health Orders,
the Public is required to attend the meeting remotely
from a computer, tablet or smartphone*

<https://global.gotomeeting.com/join/797404477>

or dial in using your phone:

Canada: [+1 \(647\) 497-9391](tel:+16474979391) use Access Code: 797-404-477

**Charges may apply based on your calling plan*

Commission members may attend meetings virtually at their discretion

PRESENT

(In Council Chambers, unless
otherwise noted)

Chair Ted Bain, Vice-Chair Garry Raab, Member John Waring, Member
Brian Marconi (attended virtually), Treasurer Liza Zeer, Secretary Garity
Stanley

PRESENTERS

MPE Kim Schurtz

REGRETS

Public Works Manager Tom Dougall sends his regrets.

Call to Order and Presentations

Chair Bain called the meeting to Order at 2:00 pm.

Agenda - Addenda and Adoption

Moved by Member John Waring that the Commission agree to
adopt the Agenda as amended by the addition of:

Res. 2021-43

- Item 5.1 (ii) Request for Qualification for Westend Lagoon
Upgrade Project
- Item 7.3 Proposal for Member-at-Large Position

MOTION CARRIED

Adoption of Minutes

**Minutes of the Regular Meeting of Westend Regional Sewage Services
Commission held May 26, 2021.**

Moved by Vice-Chair Garry Raab that the Commission agree to
adopt the Minutes of the Regular Meeting held May 26, 2021, as
amended.

Res. 2021-44

MOTION CARRIED

**Minutes of the Special Meeting of Westend Regional Sewage Services
Commission held June 16, 2021.**

Moved by Member Brian Marconi that the Commission agree to
adopt the Minutes of the Special Meeting held June 16, 2021, as
amended. **Res. 2021-45**

MOTION CARRIED

Delegations

Delegation Presentations

None scheduled

Delegation Decisions

As required

Administrative Reports

MPE's Report Update

Kim Schurtz - Update

Moved by Member John Waring that the Commission agree to
accept MPE's Report for information purposes. **Res. 2021-46**

MOTION CARRIED

Operator's Report

Tom Dougall - Report

Secretary/Treasurer Report

WRSSC Administration Report

Moved by Member Brian Marconi that the Commission agree to
accept the Operator's and Secretary/Treasurer's report for
information purposes. **Res. 2021-47**

MOTION CARRIED

Financial

Accounts Payable

Accounts Payable - May 2021

Cheque Log

Cheque Log - May 2021



Balance Sheet and Income Statement

Balance Sheet as of June 17, 2021

Income Statement as of June 17, 2021

Project Summary

Project Summary as of June 17, 2021

Moved by Member John Waring that the Commission agree to accept the Financial Reports for information purposes.

Res. 2021-48

MOTION CARRIED

Action Items

Financial Workshop - Turner Valley and Black Diamond

Moved by Member John Waring that the Commission agree to direct Administration to send out a doodle poll to select a date to host a Financial Workshop with the Town of Turner Valley and the Town of Black Diamond.

Res. 2021-49

MOTION CARRIED

WRSSC - Commission Extension

Moved by Vice-Chair Garry Raab that the Commission agree that a letter be sent to JFAC stating should amalgamation be approved WRSSC will ask for a disestablishment date of December 31, 2023 to coincide with WRSSC financial year end and to permit completion of scheduled upgrades.

Res. 2021-50

MOTION CARRIED

Proposal for Member-at Large

Moved by Member Brian Marconi that the Commission agree to direct Administration to look at adding a member-at-large in the writing of the new WRSSC Bylaw.

Res. 2021-51

MOTION CARRIED

Correspondence and Information

Correspondence and Information

No items to discuss

Correspondence Decisions

As required


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Notices of Motion

None submitted

Closed Session (In-Camera)

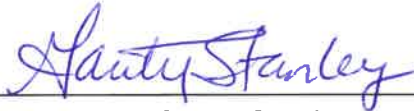
None scheduled

Adjournment

As there was no further business, the meeting was Adjourned at 2:55 pm by Chair Bain.



Chair, Ted Bain



Secretary, Garity Stanley