

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION
SPECIAL MEETING
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS
ON WEDNESDAY, FEBRUARY 8, 2023 AT 10:00 AM**

PRESENT

(In Council Chambers, unless otherwise noted)

Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson, Director at Large Ted Bain and Director at Large John Waring

Treasurer Liza Zeer; Secretary Verna Staples

CAO Shawn Patience; Corporate Services and Finance Manager Corinne Middleton

REGRETS

None

Call to Order and Presentations

Chair Barry Crane called the meeting to Order at 10:01 am.

Agenda - Addenda and Adoption

Moved by Director John Waring that the Commission adopt the Agenda, as presented.

**WRSSC Res.
2023-36**

MOTION CARRIED

Closed Session (In-Camera)

Privileged Information - FOIP 27

Moved by Vice Chair Cindy Holladay that the Commission move into a Closed Session at 10:01 am to discuss items held in confidence per the *Freedom of Information and Protection of Privacy Act*, section 27.

**WRSSC Res.
2023-37**

MOTION CARRIED

Present for the Closed Session:

Chair Barry Crane, Vice Chair Cindy Holladay, Directors Heather Thomson, Ted Bain and John Waring.

Treasurer Liza Zeer, Secretary Verna Staples

CAO Shawn Patience, Corporate Services and Finance Manager Corinne Middleton.

Ms. Kelsey Becker-Brookes (Reynolds Mirth Richards and Farmer, LLP) attended electronically.

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Moved by Vice Chair Cindy Holladay that the Commission revert to an Open meeting at 10:57 am.

**WRSSC Res.
2023-38**

MOTION CARRIED

Ms. Becker Brookes left the meeting at 10:57 am.

Recess / Reconvene

Chair Barry Crane declared a Recess at 10:57 am until 11:30 am.

The meeting reconvened at 11:31 am.

Closed Session

Moved by Director John Waring that the Commission move into a Closed Session at 11:31 am.

**WRSSC Res.
2023-39**

MOTION CARRIED

Present for the Closed Session:

Chair Barry Crane, Vice Chair Cindy Holladay, Directors Heather Thomson, Ted Bain and John Waring.
Treasurer Liza Zeer, Secretary Verna Staples
CAO Shawn Patience, Corporate Services and Finance Manager Corinne Middleton.
Mr. Kim Schurtz (MPE) attended electronically.

Moved by Director Ted Bain that the Commission revert to an Open meeting at 12:23 pm.

**WRSSC Res.
2023-40**

MOTION CARRIED

Moved by Chair Barry Crane that the Commission direct Administration and MPE to obtain expected costs to implement Option B, as presented in Closed Session on February 8, 2023, to be returned to a Special Meeting of the Commission on February 15, 2023 at 1:00 pm.

**WRSSC Res.
2023-41**

MOTION CARRIED

Moved by Vice Chair Cindy Holladay that the Commission direct Administration and MPE to provide information including, but not limited to:

**WRSSC Res.
2023-42**

- insurance
- inventory, including location of items
- warranties on purchased materials
- other financial implications, if applicable



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and return the information to a Special Meeting to be held on
February 15, 2023 at 1:00 pm.

MOTION CARRIED

Adjournment

The meeting was Adjourned at 12:39 pm by Chair Barry Crane.



Barry Crane, Chair



Verna Staples, Secretary

