

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION  
SPECIAL MEETING  
IN THE PROVINCE OF ALBERTA  
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS  
ON MONDAY, FEBRUARY 27, 2023 AT 1:00 PM**

**PRESENT**

(In Council Chambers, unless otherwise noted)

Chair Barry Crane, Vice Chair Cindy Holladay (*both attended electronically*)  
Director Heather Thomson, Director at Large Ted Bain and Director at Large John Waring

Treasurer Liza Zeer; Secretary Verna Staples

MPE: Kim Schurtz and Colin McNab

RMRF: Kelsey Becker Brookes (*attended electronically*)

**REGRETS**

None

**Call to Order and Presentations**

As both the Chair and Vice Chair attended the meeting electronically, the Board agreed that Director Heather Thomson would Chair the meeting.

Chair Heather Thomson called the meeting to Order at 1:00 pm.

**Agenda - Addenda and Adoption**

Moved by Director John Waring that the Commission adopt the Agenda, as presented.

**WRSSC Res.  
2023-58**

**MOTION CARRIED**

**Closed Session (In-Camera)**

**Legal Matters - FOIP 27**

Moved by Director John Waring that the Commission move into a Closed Session at 1:02 pm to discuss items of legal privilege in accordance with section 27(2) of the *Freedom of Information and Protection of Privacy Act*.

**WRSSC Res.  
2023-59**

**MOTION CARRIED**

*Present during the Closed Session were Director Heather Thomson, Director John Waring and Director Ted Bain. Chair Barry Crane and Vice Chair Cindy Holladay attended electronically.*



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*Also in attendance were Treasurer Liza Zeer, Secretary Verna Staples and MPE representatives Kim Schurtz and Colin McNab.*

*Kelsey Becker Brookes of RMRF attended electronically to provide legal advice.*


Moved by Director Ted Bain that the Commission revert to an Open meeting at 2:50 pm.

**WRSSC Res.  
2023-60**

**MOTION CARRIED**

**Adjournment**

The meeting was Adjourned at 2:50 pm by Director Heather Thomson.

  
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Barry Crane, Chair

  
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Verna Staples, Secretary