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**BYLAW NUMBER 99-01**  
**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY BYLAW**

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION**

**WHEREAS**, pursuant to Section 89 of the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, c. F-18.5, the Commission must designate a person or group of persons as the head of the Commission for the purposes of the Act;

**AND WHEREAS**, pursuant to Section 87 and 89 of the *Freedom of Information and Protection of Privacy Act*, S.A. the Commission may set any fees payable to the Commission for services under the *Act* and Regulation;

The Commission enacts:

**Part 1 - Purpose, Definitions and Interpretation**

**Purpose:**

The purpose of the Bylaw is to establish the administrative structure of the Commission in relation to the *Freedom of Information and Protection of Privacy Act*, and to set fees thereunder.

**Definitions:**

In this Bylaw, unless the context otherwise requires:

“**Act**” means the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, c. F-18.5;

“**Applicant**” means a person who makes a request for access to a record under Section 7(1) of the *Act*.

“**Commission**” means the Westend Regional Sewage Sewer Services Commission and includes any board, committee, panel, agency or corporation that is created or owned by the Westend Regional Sewage Services Commission and all the members or officers of which are appointed or chosen by the Westend Regional Sewage Sewer Services Commission.

“**Province**” means the Province of Alberta

**Interpretation:**

The marginal notes and headings in this Bylaw are for reference purposes only.

**Part II – Designated Head**

**Designated Head:**

For the purpose of the *Act*, Barb Savage is designated as the Head of the Commission.

**Part III – Fees**

**Fees:**

Where an applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom and Information and Protection of Privacy Regulation, AR 200/95, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.


**Part IV – General**

**Effective Date:**

Bylaw Number 99-01 comes into effect October 1, 1999.

Where a request for information was given and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made on October 1, 1999 under the provisions of the *Act*.

**READ** a first time, second and third time this 29<sup>th</sup> day of September, 1999.

  
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Chairperson

  
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Secretary