

WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF BLACK DIAMOND COUNCIL CHAMBERS, TOWN OFFICE
ON TUESDAY, AUGUST 24, 2021 AT 02:00 PM

***During the pandemic, and with the recent Public Health Orders,
the Public is required to attend the meeting remotely
from a computer, tablet or smartphone***

<https://global.gotomeeting.com/join/797404477>

or dial in using your phone:

Canada: [+1 \(647\) 497-9391](tel:+16474979391) use Access Code: 797-404-477

**Charges may apply based on your calling plan*

Commission members may attend meetings virtually at their discretion

PRESENT

(In Council Chambers, unless otherwise noted)

Chair Ted Bain, Vice-Chair Garry Raab, Member Brian Marconi (attended virtually), Public Works Manager Tom Dougall (left at 3:05 pm), Treasurer Liza Zeer, Manager Legislative Services Verna Staples

PRESENTERS

MPE Kim Schurtz (attended virtually)

REGRETS

Member John Waring and Secretary Garity Stanley sent their regrets.

Call to Order and Presentations

Chair Ted Bain called the meeting to Order at 2:00 pm.

Agenda - Addenda and Adoption

Moved by Member Brian Marconi that the Commission agree to adopt the Agenda, as presented. **Res. 2021-68**

MOTION CARRIED

Adoption of Minutes

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held July 27, 2021.

Moved by Vice-Chair Garry Raab that the Commission approve the minutes of the Regular Meeting held July 27, 2021, as presented. **Res. 2021-69**

MOTION CARRIED



**Minutes of the Special Meeting of Westend Regional Sewage Services
Commission held August 9, 2021.**

Moved by Councillor Brian Marconi that the Commission agree to approve the minutes of the Special Meeting held August 9, 2021, as presented. **Res. 2021-70**

MOTION CARRIED

Delegations

Delegation Presentations

None scheduled

Delegation Decisions

None required

Administrative Reports

MPE's Report Update

Kim Schurtz - Update

- Discussed pre-tender cost estimates
- Methods of sludge removal
- Gate Automation included in tender as an optional item
- Site for disposal of materials
- Contractor lay-down area
- Tender will be issued online later this week
- Suggested methods for measuring time from Turner Valley to the lagoons
- Flows for Black Diamond are down, Black Diamond has requested investigation into this

Moved by Vice-Chair Garry Raab that the Commission Agree to accept MPE's Report for information purposes. **Res. 2021-71**

MOTION CARRIED

Operator's Report

Tom Dougall - Report

- New pump installed at Turner Valley Lift Station
- Bioxide delivery received

Secretary/Treasurer Report

WRSSC Administration Report

Moved by Member Brian Marconi that the Commission agree to accept the Operator's and Secretary/Treasurer's Report for information purposes. **Res. 2021-72**

MOTION CARRIED

Financial

Accounts Payable

Accounts Payable - July 2021

Cheque Log

Cheque Log - July 2021

Balance Sheet and Income Statement

Balance Sheet as of August 19, 2021

Income Statement as of August 19, 2021

Project Summary

Project Summary as of August 19, 2021

Moved by Vice-Chair Garry Raab that the Commission agree to accept the Financial Reports for information purposes.

Res. 2021-73

MOTION CARRIED

Action Items

WRSSC Bylaw 2021-01

Moved by Councillor Brian Marconi that the Commission agree to give Bylaw 2021-01 third and final reading.

Res. 2021-74

MOTION CARRIED

Correspondence and Information

Correspondence and Information

No items to discuss

Correspondence Decisions

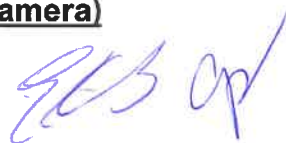
None required

Notices of Motion

None submitted

Closed Session (In-Camera)

None scheduled



Adjournment

As there was no further business, the meeting was Adjourned at 3:11 pm by Chair Ted Bain.



Chair, Ted Bain



Secretary, Garity Stanley