

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION  
SPECIAL MEETING**

**IN THE PROVINCE OF ALBERTA  
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS  
ON WEDNESDAY, AUGUST 16, 2023 AT 9:00 AM**

**PRESENT**

(In Council Chambers, unless otherwise noted)

Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson, Director at Large Ted Bain and Director at Large John Waring

Operator Terry Orum

Treasurer Liza Zeer; Secretary Verna Staples

CAO Corinne Middleton

RMRF: Kelsey Becker-Brookes (attended electronically)

**REGRETS**

None

**Call to Order and Presentations**

Vice Chair Cindy Holliday called the meeting to order at 9:08 a.m.

**Agenda - Addenda and Adoption**

Moved by Director John Waring that the Agenda be adopted as presented.

**WRSSC Res.  
2023-106**

**MOTION CARRIED**

**Closed Session (In-Camera)**

Moved by Director Heather Thomson that the Commission move into a Closed Session at 9:09 a.m. to discuss:

**WRSSC Res.  
2023-107**

- Preliminary Assessment - FOIP 27(1)
- Emergency Repairs - FOIP 25(1)(c)

**MOTION CARRIED**

In attendance Vice Chair Cindy Holladay, Director John Waring, Director Ted Bain, Director Heather Thomson, CAO Corinne Middleton, Secretary Verna Staples, Treasurer Liza Zeer, Operator Terry Orum, Kelsey Becker-Brookes of RMRF  
Chair Barry Crane arrived at 9:20 a.m.

Kelsey Becker-Brookes left the meeting at 10:07 a.m.



Terry Orum joined the meeting at 10:11 a.m.

Moved by Director Ted Bain that the Commission revert to an Open Meeting at 10:24 a.m.

**WRSSC Res.  
2023-108**

**MOTION CARRIED**

Moved by Chair Barry Crane that the Commission approves the purchase and installation of a PLC electrical component, to complete emergency repairs, at a cost not to exceed FORTY THOUSAND (\$40,000.00) DOLLARS.

**WRSSC Res.  
2023-109**

**MOTION CARRIED**

Moved by Director John Waring that the Commission direct Administration to draft a response to the Preliminary Assessment of Administrative Penalty issued by Environment and Protected Areas, as discussed during the Closed Session.

**WRSSC Res.  
2023-110**

**MOTION CARRIED**

Moved by Mayor Barry Crane that the Commission direct Administration to draft a letter to MPE as discussed during the Closed Session.

**WRSSC Res.  
2023-111**

**MOTION CARRIED**

**Adjournment**

The meeting was Adjourned at 10:33 a.m.

  
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Barry Crane, Chair

  
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Verna Staples, Secretary