

**WESTEND REGIONAL SEWAGE SERVICES COMMISSION
REGULAR MEETING
IN THE PROVINCE OF ALBERTA
HELD IN THE TOWN OF DIAMOND VALLEY COUNCIL CHAMBERS
ON WEDNESDAY, APRIL 26, 2023 AT 1:00 PM**

PRESENT

(In Council Chambers, unless otherwise noted)

Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson, Director at Large Ted Bain and Director at Large John Waring

Operator Terry Orum;
Treasurer Liza Zeer; Secretary Verna Staples
Operations, Utilities and Parks Manager Craig Beaton
Corporate Services and Finance Manager Corinne Middleton

MPE: Kim Schurtz and Ryan Fitzsimmons

REGRETS

None

Call to Order and Presentations

Chair Barry Crane called the meeting to Order at 1:00 pm.

Agenda - Addenda and Adoption

that the Commission adopt the Agenda, as amended by the addition of:

- a Closed Session following "Agenda - Addenda and Adoption" to discuss the Lagoon Upgrade Project (FOIP 24(1)), and
- "2023 Parade Route" after item 5.2.

**WRSSC Res.
2023-84**

Closed Session (In-Camera)

Moved by Director Heather Thomson that the Commission move into a Closed Session at 1:01 pm to discuss items relating to the Lagoon Upgrade Project, in accordance with section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**WRSSC Res.
2023-85**

MOTION CARRIED

All five (5) Directors were present for the Closed Session.

Also in attendance were:

Secretary Verna Staples, Treasurer Liza Zeer (arrived at 1:09 pm), Operations, Utilities and Parks Manager Craig Beaton, and MPE Representatives Kim Schurtz and Ryan Fitzsimmons

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Moved by Director Ted Bain that the Commission revert to an Open meeting at 1:10 pm.

**WRSSC Res.
2023-86**

MOTION CARRIED

Adoption of Minutes

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held March 22, 2023.

Moved by Director Heather Thomson that the Commission adopt the Minutes of the Regular Meeting of the Westend Regional Sewage Services Commission, held March 22, 2023, as presented.

**WRSSC Res.
2023-87**

MOTION CARRIED

Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held March 27, 2023.

Moved by Director John Waring that the Commission adopt the Minutes of the Special Meeting of the Westend Regional Sewage Services Commission, held March 27, 2023, as presented.

**WRSSC Res.
2023-88**

MOTION CARRIED

Operator Terry Orum arrived at 1:22 pm.

Delegations

Delegation Presentations

None scheduled

Administrative Reports

Conceptual Plan - Circulation for Comment

Moved by Vice Chair Cindy Holladay that the Commission accept the "Colt's Crossing Conceptual Plan - Circulation for Comment" as information, and request MPE to respond on behalf of the Commission by May 3, 2023.

**WRSSC Res.
2023-89**

MOTION CARRIED

Corporate Services and Finance Manager Corinne Middleton arrived at 1:50 pm.

MPE's Report Update

Moved by Director John Waring that the Commission accept MPE's Report for information purposes.

**WRSSC Res.
2023-90**

MOTION CARRIED

Round Table Discussion

No items for discussion

Recess / Reconvene

Chair Barry Crane declared a Recess at 2:15 pm.

The meeting was Reconvened at 2:23 pm.

Closed Session (In-Camera)

Lagoon Project Update - FOIP 24(1), 25(1)(c), 27(1)(b)

Moved by Vice Chair Cindy Holladay that the Commission move into a Closed Session at 2:23 pm to discuss matters relating to the Lagoon Project, in accordance with the *Freedom of Information and Protection of Privacy Act*, section 24(1), 25(1)(c), 27(1)(b).

**WRSSC Res.
2023-96**

MOTION CARRIED

All five (5) Directors were present for the Closed Session.

Also present were:

*Secretary Verna Staples; Treasurer Liza Zeer; Operator Terry Orum; Operations, Utilities and Parks Manager Craig Beaton; Corporate Services and Finance Manager Corinne Middleton
MPE Representatives Kim Schurtz and Ryan Fitzsimmons*

Rod Ross, Town of Diamond Valley Planning and Development Manager was requested to attend. He arrived at 2:23 pm and left the meeting at 2:33 pm.

Moved by Director Ted Bain that the Commission revert to an Open meeting at 3:01 pm.

**WRSSC Res.
2023-97**

MOTION CARRIED

Adjournment

The meeting was Adjourned at 3:03 pm.



Barry Crane, Chair



Verna Staples, Secretary

2023 Diamond Valley Parade Route

Moved by Director Ted Bain that the Commission authorize using WRSSC lands for the 2023 Diamond Valley Parade detour, as presented.

**WRSSC Res.
2023-91**

MOTION CARRIED

Secretary/Treasurer Report

Moved by Vice Chair Cindy Holladay that the Commission accept the Secretary/Treasurer Report for information.

**WRSSC Res.
2023-92**

MOTION CARRIED

Meeting Schedule

Moved by Chair Barry Crane that the Commission set the Regular Meeting schedule to the 4th Wednesday of each month at 9:30 am.

**WRSSC Res.
2023-93**

MOTION CARRIED

The Directors generally agreed to postpone a decision on a summer meeting schedule to the June 28, 2023 Regular Meeting.

Operator's Report

Moved by Director John Waring that the Commission accept the Operator's Report for information purposes.

**WRSSC Res.
2023-94**

MOTION CARRIED

Financial

Quarterly Financial Reports

Moved by Chair Barry Crane that the Commission accept the Quarterly Financial Reports for information purposes.

**WRSSC Res.
2023-95**

MOTION CARRIED

New Business

Generator Building - Director Waring

No motions arising.

Notices of Motion

None submitted

