

**MINUTES**  
**OF THE REGULAR MEETING OF THE**  
**WESTEND REGIONAL SEWAGE SERVICES COMMISSION**  
**IN THE PROVINCE OF ALBERTA,**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON WEDNESDAY, OCTOBER 16, 2024 AT 9:30 AM**

**PRESENT** Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson  
Diamond Valley Staff Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum  
MPE Representatives Jill Hardy  
**REGRETS** Director at Large Ted Bain was absent and sent his regrets.

**CALL TO ORDER and PRESENTATIONS**

Chair Barry Crane called the meeting to Order at 9:34 am.

**AGENDA - Addenda and Adoption**

Adoption of the Agenda for the Regular Meeting of the Westend Regional  
Sewage Services Commission held on October 16, 2024

Vice-Chair Cindy Holladay that the Commission Adopt the  
Agenda as amended by adding item "7.1 Donation of Trusses".

**WRSSC Res.  
2024-39**

**MOTION CARRIED**

**ADOPTION OF MEETING MINUTES**

Minutes of the Regular Meeting of Westend Regional Sewage Services  
Commission held September 18, 2024

Director Heather Thomson that the Commission adopt the  
minutes of the Regular meeting of the Westend Regional  
Sewage Services Commission held September 19, 2024.

**WRSSC Res.  
2024-40**

**MOTION CARRIED**

**DELEGATIONS**

*None scheduled*



**ADMINISTRATIVE REPORTS**

**MPE Report**

Jill Hardy presented the attached MPE Report and responded to questions.

The Commission generally agreed to re-order items 5.2 and 5.3 to allow the Secretary/Treasurer Report to be provided before the Operator's Report.

**Secretary/Treasurer Report**

Liza Zeer and Verna Staples presented the attached Secretary/Treasurer Report and responded to questions.

**Operator's Report**

Terry Orum presented the attached Operator's Report and responded to questions.

Chair Barry Crane that the Commission authorize the installation of a bypass at the Turner Valley Lift Station, pending MPE review of the quote(s) for the work, at a cost not to exceed eighty-five thousand (\$85,000) dollars from the Facility Equipment Repair budget.

**WRSSC Res.  
2024-41**

**MOTION CARRIED**

**FINANCIAL REPORTING**

*No items to discuss*

**NEW BUSINESS**

**Donation Of Trusses**

Director Heather Thompson that the Commission donates seven (7) approximately 60-foot damaged trusses to the Foothills Lions Club, as is, for firewood.

**WRSSC Res.  
2024-42**

**MOTION CARRIED**

**CORRESPONDENCE**

*No items to discuss*

**NOTICES OF MOTION**

*None submitted*



WESTEND REGIONAL SEWAGE SERVICES COMMISSION MEETING

October 16, 2024

**ROUND TABLE DISCUSSION**

*No discussion*

**CLOSED MEETING**

*None scheduled*

**ADJOURNMENT**

The meeting was Adjourned at 10:27 am.



Barry Crane, Chair



Verna Staples, Secretary

