

MINUTES
OF THE REGULAR MEETING OF THE
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA,
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY, JUNE 19, 2024, AT 9:30 AM

PRESENT Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson
Director at Large Ted Bain
Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum

Diamond Valley Staff CAO Adam Davey; CFO Vin Chennath

MPE Representatives Jill Hardy

REGRETS None

CALL TO ORDER and PRESENTATIONS

Chair Barry Crane called the meeting to Order at 9:39 am.

AGENDA - Addenda and Adoption

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on June 19, 2024

Moved by Director at Large Ted Bain that the Commission adopt the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held June 19, 2024, as presented.

**WRSSC Res.
2024-28**

MOTION CARRIED

ADOPTION OF MEETING MINUTES

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held May 15, 2024.

Moved by Vice-Chair Cindy Holladay that the Commission adopt the Minutes of the Regular meeting of the Westend Regional Sewage Services Commission held May 15, 2024.

**WRSSC Res.
2024-29**

MOTION CARRIED



DELEGATIONS

None scheduled.

ADMINISTRATIVE REPORTS

MPE Report

Jill Hardy presented the attached MPE Report and responded to questions.

Operator's Report

Terry Oram presented the attached Operator's Report and responded to questions.

Secretary/Treasurer Report

Verna Staples and Liza Zeer presented the attached Secretary/Treasurer Report and responded to questions.

FINANCIAL REPORTING

Financial Reports

- May 2024 Financial Statement
- May 2024 Variance Report
- May 31, 2024 Lagoon Statement

Liza Zeer presented the attached Financial Reports and responded to questions.

NEW BUSINESS

Redesignation Application, 100-3 Avenue NW, Agriculture to Direct Control

Vice-Chair Cindy Holladay that the Westend Regional Sewage Services Commission has no concerns with the Resignation Application, from Agriculture to Direct Control, for the property located at 100-3 Avenue NW.

**WRSSC Res.
2024-30**

MOTION CARRIED

CORRESPONDENCE

May 30, 2024 Letter from Urban Systems re: EDS System User ID Permission

NOTICES OF MOTION

None submitted

ROUND TABLE DISCUSSION

CLOSED MEETING



WESTEND REGIONAL SEWAGE SERVICES COMMISSION MEETING

June 19, 2024

None scheduled

Draft Presentation - FOIP 24(1)(d), 29(1)(b)

Vice-Chair Cindy Holladay that the Commission move into a Closed session to discuss the Draft Presentation in accordance with sections 24(1)(d) and 29(1)(b) of the *Freedom of Information and Protection of Privacy Act* at 10:06 am.

**WRSSC Res.
2024-31**

MOTION CARRIED

Director at Large Ted Bain that the Commission revert to an Open meeting at 10:43 am.

**WRSSC Res.
2024-32**

MOTION CARRIED

ADJOURNMENT

The meeting was Adjourned at 10:46 am.



Barry Crane, Chair



Verna Staples, Secretary

