

**MINUTES**  
**OF THE REGULAR MEETING OF THE**  
**WESTEND REGIONAL SEWAGE SERVICES COMMISSION**  
**IN THE PROVINCE OF ALBERTA,**  
**HELD IN THE COUNCIL CHAMBERS**  
**ON WEDNESDAY, FEBRUARY 21, 2024, AT 9:30 AM**

**PRESENT** Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson  
Director at Large Ted Bain  
Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum

Diamond Valley Staff Manager of Operations, Utilities and Parks, Craig Beaton

MPE Representatives Jill Hardy

**REGRETS** None

**CALL TO ORDER and PRESENTATIONS**

Chair Barry Crane called the meeting to Order at 9:33 am.

**AGENDA - Addenda and Adoption**

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on February 21, 2024.

Moved by Vice Chair Cindy Holladay that the Commission adopt the Agenda for the Westend Regional Sewage Services Commission meeting held February 21, 2024, as presented.

**WRSSC Res.  
2024-06**

**MOTION CARRIED**

**ADOPTION OF MEETING MINUTES**

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held January 17, 2024.

Moved by Director Heather Thomson that the Commission adopt the Minutes of the Regular Meeting held January 17, 2024, as presented.

**WRSSC Res.  
2024-07**

**MOTION CARRIED**

**DELEGATIONS**

*None scheduled*



**ADMINISTRATIVE REPORTS**

**MPE Report**

Jill Hardy presented the MPE Report.

**Operator's Report**

Terry Orum presented the Operator's Report.

**Secretary/Treasurer Report**

Liza Zeer presented the Secretary/Treasurer Report.

**FINANCIAL REPORTING**

**Quarterly Financial Reports**

Liza Zeer presented the Quarterly Financial Reports.

**NEW BUSINESS**

**Town of Diamond Valley: Planning Circulation Package 011-2024RD**

Moved by Vice Chair Cindy Holladay that the Commission notify the Town of Diamond Valley that there are no concerns related to Planning Circulation Package 011-024RD.

**WRSSC Res.  
2024-08**

**MOTION CARRIED**

**CORRESPONDENCE**

*None submitted*

**NOTICES OF MOTION**

*None submitted*

**ROUND TABLE DISCUSSION**

No topics were raised.

**CLOSED MEETING**

**Lagoon Project Update - FOIP 25(1)(c)**

Moved by Vice Chair Cindy Holladay that the Commission move into a Closed Meeting at 9:59 am to discuss the Lagoon Project Update, in accordance with sections 25(1)(c) and 27(1)(b) of the *Freedom of Information and Protection of Privacy Act*.

**WRSSC Res.  
2024-09**

**MOTION CARRIED**



WESTEND REGIONAL SEWAGE SERVICES COMMISSION MEETING

February 21, 2024

Moved by Director Ted Bain that the Commission revert to an  
Open Meeting at 10:17 am.

**WRSSC Res.  
2024-10**

**MOTION CARRIED**

**ADJOURNMENT**

The meeting was Adjourned at 10:17 am.



---

CHAIR, Barry Crane



---

Secretary, Verna Staples



