AGENDA
REGULAR MEETING
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA

Town of Diamond Valley Council Chambers

514 Windsor Avenue

ON THURSDAY, SEPTEMBER 21, 2023 AT 9:30 AM

[TEAMS Meeting Link](#)

The Westend Regional Sewage Services Commission acknowledges the traditional territories of the people of the Treaty 7 region in Southern Alberta, which includes Blackfoot Confederacy members Siksika, Piikani, and the Kainai First Nations, the Stoney Nakoda of Bearspaw, Chiniki and Wesley First Nations, the Dene of Tsuu T'ina First Nations, the Metis Nation Region 3, and all those that made Treaty 7 lands their home.

1. **CALL TO ORDER and PRESENTATIONS**

2. **AGENDA - Addenda and Adoption**

   2.1 *The Agenda was republished at approximately 1:30 pm on Sept 21, 2023 to include:*
   - *5.1 MPE Report - addition of September 21 Report*
   - *6.2 2023 Audit and Avail Correspondence*

   Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on September 21, 2023.

3. **ADOPTION OF MEETING MINUTES**

   3.1 Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held June 28, 2023.

   3.2 Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held August 16, 2023

4. **DELEGATIONS**
   None scheduled

5. **ADMINISTRATIVE REPORTS**

   5.1 MPE Report
   - July 26 Report
   - August 23 Report
   - September 21 Report

5.2 Operator's Report

5.3 Secretary/Treasurer Report

6. FINANCIAL REPORTING

6.1 Quarterly Financial Reports

6.2 2023 Audit and Avail Correspondence

7. NEW BUSINESS

7.1 Records Management: Request for Disposition of Records

7.2 Debenture

7.3 Redesignation Circulation 122-2023RD

7.4 Redesignation Circulation 128-2023RD

8. CORRESPONDENCE

8.1 Province of Alberta - ICIP Grant Payment

9. NOTICES OF MOTION
None submitted

10. ROUND TABLE DISCUSSION

11. CLOSED MEETING
None scheduled

11.1 Lagoon Project Update - FOIP 25(1)(c)

11.2 Legal Advice - FOIP 27(2)

12. ADJOURNMENT