

MINUTES
OF THE REGULAR MEETING OF THE
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA,
HELD IN THE COUNCIL CHAMBERS
514 Windsor Avenue
ON WEDNESDAY, JANUARY 17, 2024 AT 9:30 AM

PRESENT Chair Barry Crane, Vice-Chair Cindy Holladay, Alternate Director Veronica Kloiber
Treasurer Liza Zeer, Secretary Verna Staples, Operator Terry Orum

MPE Representatives Jill Hardy (*attended electronically*)

REGRETS Director Heather Thomson, Director at Large Ted Bain

CALL TO ORDER and PRESENTATIONS

Chair Barry Crane called the meeting to Order at 9:41 am.

AGENDA - Addenda and Adoption

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on January 17, 2024.

Moved by Alternate Director Veronica Kloiber that the Commission adopt the Agenda, as amended by moving Item 6.1 to follow the Closed Meeting.

**WRSSC Res.
2024-01**

MOTION CARRIED

ADOPTION OF MEETING MINUTES

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held December 20, 2023.

Moved by Director Cindy Holladay that the Commission adopt the Minutes of the Westend Regional Sewage Services Commission held December 20, 2023, as presented.

**WRSSC Res.
2024-02**

MOTION CARRIED

DELEGATIONS

None scheduled





ADMINISTRATIVE REPORTS

The Commission was presented with the following reports:

MPE Report

Operator's Report

Secretary/Treasurer Report

FINANCIAL REPORTING

No items to discuss

NEW BUSINESS

157-2023RD Circulation Package - for comment

Moved by Director Cindy Holladay that the Commission has no concerns with the presented 157-2023RD Circulation Package.

**WRSSC Res.
2024-03**

MOTION CARRIED

CORRESPONDENCE

No items to discuss

NOTICES OF MOTION

None submitted

ROUND TABLE DISCUSSION

No topics brought forward

CLOSED MEETING

Lagoon Project Update - FOIP 25(1)(c)

Moved by Director Cindy Holladay that the Commission move into a Closed Meeting at 10:08 am to discuss the Lagoon Project, in accordance with the *Freedom of Information and Protection of Privacy Act*, section 25(1)(c).

**WRSSC Res.
2024-04**

MOTION CARRIED

Directors Barry Crane, Cindy Holladay and Veronica Kloiber were present for the Closed Meeting. Treasurer Liza Zeer, Secretary Verna Staples, and Operator Terry Orum attended to provide information, advice and administrative services. Jill Hardy (MPE) attended the Closed Meeting via Teams to provide information and advice.

Moved by Alternate Director Veronica Kloiber moved that the Commission revert to an Open meeting at 10:37 am.

**WRSSC Res.
2024-05**

MOTION CARRIED



Discussion: determination of amount of first debenture application

No motions required.

ADJOURNMENT

The meeting was Adjourned at 10:39 am.



Barry Crane, Chair



Verna Staples, Secretary

